

Maintenance Management Skills



Maintenance Management Skills teaches supervisors how to lead a world-class maintenance department using planning and scheduling best practices to drive work execution, and motivational and time-management techniques to improve maintenance worker productivity. The result is improved staff motivation, lower employee turnover, increased output and reduced waste of resources.

Participants will build an action plan for managing their human capital while developing an effective program for managing assets. Supervisors will learn how to leverage their personal supervisory style, apply time management techniques, run effective meetings and improve maintenance delivery. Explore how to make the transition from a technician to a supervisor and investigate common supervisory staffing issues like supervising friends, orienting new employees and delegating responsibility when necessary.

This three-day course uses case studies, group discussion, reflection activities and exercises to help you apply what you learn to your work situation.

Who Should Attend

This course is designed for maintenance managers and supervisors. Ideal candidates either supervise maintenance workers or manage maintenance through supervisors. This course is also recommended for people looking to improve their skills, or those being considered for advancement. Supervisors from other related areas such as Operations, Warehouse and Housekeeping can also benefit.

Learn How To

List the roles, goals and motivation of a Maintenance Supervisor

Describe maintenance management critical success factors:

- Using planning and scheduling to drive work execution
- Techniques to improve worker productivity
- Managing meetings effectively

Practice techniques to effectively manage people:

- Methods to handle problems with employees, vendors, coworkers
- Decision making
- Smart delegation
- Supervisory staffing issues: orientation, discipline, supervising friends, and substance abuse issues

Build a management skills action plan:

- Assess your supervisory style to identify strengths and areas for development
- Apply time management techniques
- List ways to control reactions and make good decisions in times of stress
- Outline ways to make the change from technician to supervisor

Outline an effective program to manage your assets

- Best practices for applying preventive maintenance, predictive and condition-based technologies
- Guidelines for assessing your existing PM system and making improvements

What our Students are Saying:

“ LCE rejuvenated my enthusiasm as well as provided key fundamentals that I was seeking.

Patrick Banister,
Nektar Therapeutics

“ This has been another excellent educational experience.

Steven St Clair,
Puget Sound Energy



This course is one of six courses that can be applied to the Maintenance Management Certification program.