

# Paralegal Courses

**Paralegal Certificate Course©**      **\$1289**  
14-weeks

This course will provide you with comprehensive knowledge of the American judicial system. It will also teach you practical skills including how to assist trial attorneys, interview witnesses, investigate complex fact patterns, research the law, and assist in preparing cases for courtroom litigation.

Gain working knowledge of legal authority: how it is used in the litigation process and how to locate it through legal research. You will also learn the basics of law office management, substantive law (such as criminal law, domestic relations, real property law, and bankruptcy), and informal and formal advocacy.

**Advanced Paralegal Certificate Course**      **\$1800**

These advanced topics build upon the nationally acclaimed Paralegal Certificate Course©. These classes are allow to students to extensively build upon their knowledge of law and paralegal studies with classes in specialized facets of contemporary law.

- Advanced Legal Research
  - Alternative Dispute Resolution
  - Bankruptcy Law
  - Constitutional Law
  - Criminal Law
  - Criminal Procedure
  - Education Law
  - Estate Planning
  - Family Law
  - Intellectual Property Law
  - Real Property Law
  - Victim Advocacy
  - Water Law
  - Immigration Law
- \*Complete 6 topics to earn the Advanced Paralegal Certificate.

Textbooks and Westlaw subscriptions are not included in tuition pricing. All required materials are listed on the CLS website and can be purchased online or over the phone.

[www.legalstudies.com/bookstore](http://www.legalstudies.com/bookstore)

Visit our website for detailed course

Information including available formats, syllabi, schedules and textbooks:

<http://bit.ly/ECULegalStudies>



## In Demand Career Opportunities

The demand for trained legal professionals has never been higher. Major Corporations, Healthcare Facilities, Insurance Companies, Government Agencies and Law Offices all employ our students.

**The US Department of Labor projects a 28% rise in the profession by 2020.**

## Other Affordable Courses

### Legal Nurse Consultant

This course provides the RN and PA with fundamental skills necessary to advise law firms, health care providers, insurance companies, and governmental agencies regarding medically-related issues and appear in court as expert witnesses.

**\$895**

### Software Essentials for the Law Office

Hands on exercises will prepare students to work with popular programs such as MS PowerPoint, Practice Master's Tabs 3, AbacusLaw, Trial Director and LexisNexis Casemap & TimeMap, as well as understand the common functions.

**\$729**

### Advanced Legal Research & Writing

Advanced and specialized approaches to utilize the legal resources available in a law library, and elsewhere, will be examined. The conceptual differences between computer-assisted legal research and hard copy research will be taught.

**\$729**

### Employment Law

This course will cover statutes and other various statutes dealing with public employees. Topics to be included are master and servant, wages and hours, anti-discrimination in employment and minimum wages and maximum hours, as well as regulations of working conditions.

**\$729**

### Intellectual Property Law for Engineers

This class will deal with patent applications, research and prosecution; the law of infringement, and computer applications of software (protected by copyright) and hardware (by patents). We will also state what other concepts are patented, as well as machines, processes, mixtures, manufacturing, compositions of materials and methods of doing business and research.

**\$645**

### Legal Secretary Certificate Course

Designed for both beginning and experienced secretaries who are interested in improving their skills and working more efficiently within the law office.

**\$645**

# Flexible Formats

The Center for Legal Studies understands the constraints that face today's adult students. Free time is scarce and busy people need options.

**Our curriculum is available in an instructor-led Online Format. Students are able to log on anytime anywhere to complete weekly assignments, tests and quizzes.**

Call for Information

**1-800-522-7737**

Call to Register

**252-328-9198**



## 2018 Online Schedule

Session 1: January 8 – February 23

Session 2: March 5 – April 20

Session 3: April 30 – June 15

Session 4: June 25 – August 10

Session 5: August 20 – October 5

Session 6: October 15 – November 30

\*EVERY Online Course is available EVERY Session.



<https://bit.ly/ECULegalStudies>



### Key Information:

- The Paralegal Certificate Course© in the ONLINE Format is a 14-week course delivered in two 7-week sessions. The \$1289 tuition pays for both sessions.
- These are **job-skills** training courses. You will be prepared to work as a paralegal upon completion of the Paralegal Certificate Course©.
- Upon completion, certificate will be issued by **East Carolina University, Continuing Studies**.
- Min. Req. – High School Diploma OR GED

## Since 1980

**The Center for Legal Studies** has trained more Paralegals, Legal Secretaries, Legal Investigators, Mediators and other legal support professionals than any other legal education training facility in the country. **The Center for Legal Studies** is a legal education company focused on providing students the most affordable and effective legal education possible. We deliver our curriculum in several formats through partnership with accredited schools nationwide in order to provide our students with the flexibility necessary to achieve their academic goals while continuing with their everyday lives.



THE CENTER FOR  
LEGAL STUDIES

For information on how  
you can register for our courses contact:  
<https://www.bit.ly/ECULegalStudies>

252-328-9198

East Carolina University  
Office of Continuing Studies  
Self-Help Center | Greenville, NC 27858-4353

## Partnership Programs for Legal Careers



## Paralegal Certificate Course©

Advanced Paralegal Certificate  
Software Essentials for the Law Office  
And Many More!